



**REPUBLIC OF TURKEY
YAŞAR UNIVERSITY
Code of Practice for Second Foreign
Language Courses at Vocational School
of Foreign Languages**

**SECTION ONE
Objective and Scope**

Objective

ARTICLE 1 – (1) The aim of the policy and procedures is to establish the procedures and principles regarding the second foreign language courses offered by the School of Foreign Languages.

Scope

ARTICLE 2 – (1) The policy and procedures shall apply to all second foreign language courses to be offered and set out the guidelines for placement, assessment and attendance for those courses.

**SECTION TWO
General Principles**

Courses

ARTICLE 3 – (1) The second foreign language courses to be offered and their quotas shall be determined based on the availability of academic staff and classrooms prior to the start of each academic semester and subsequently reported to the relevant faculty/school by the School of Foreign Languages.

(2) Language courses shall consist of 8 levels and each level shall cover one academic semester.

(3) Save for the first level, all courses have pre-requisites unless otherwise specified.

(4) Any student who has successfully completed a level shall be eligible to register for the next level higher.

Placement

ARTICLE 4 – (1) Any student who registers for any second foreign language course for the first time shall be eligible to sit for a placement test on a date determined by the School of Foreign Languages if such request is submitted by the end of course registration week. Students shall start their second language education at a level based on their scores in the placement test.

(2) Students who do not take the placement test shall start their second language education from the lowest level of the respective language.

(3) Each student shall be eligible to take the placement test of only one language per term.

(4) Students who can demonstrate their level with official results in internationally recognized exams listed below shall start from the respective level.

(5) Any decision regarding the equivalence of courses successfully completed at other higher education institutions including under the ERASMUS mobility program shall be made by the authorized bodies and boards of the School of Foreign Languages.

(6) At the sole discretion of the School of Foreign Languages, a student can take the placement test again if s/he visits a country on educational purposes where the language is the mother tongue. Such students shall apply to take the placement test in writing to the School of Foreign Languages by the end of course registration week.

Measurement and evaluation

ARTICLE 5 – (1) Testing and assessment procedures for each language course shall be determined by the course instructor within the framework of the principles stipulated by the Yaşar University’s Regulation on Education and Examinations in Undergraduate Degree Programs and shall be notified to students prior to the start of classes.

Course attendance

ARTICLE 6 – (1) Students whose absences exceed 80% of scheduled class hours in any semester shall not be eligible to take the final exam.

(2) Students who fail a course due to academic factors but have fulfilled the attendance requirement may be exempted from any attendance obligation when retaking the course subject to the approval of the respective school.

SECTION THREE Final Provisions

Validity

ARTICLE 7 – (1) These principles of instruction shall be enforced from the date when it is approved by the Rector of Yaşar University.

Execution

ARTICLE 8 – (1) These principles of instruction shall be executed by the Rector of Yaşar University.

TABLE 1

International Language	001	002	003	004	005	006	007	008
German; Zertifikat Deutsch	A1.1	A1.2	A2.1	A2.2	B1.1	B1.2	C1	C2
French; DELF	A1.1	A1.2	A2.1	A2.2	A2.2 B1.1	B1.1	B1.1	B1.2
Spanish; DELE	A1	A1	A1	A2	A2	A2	B1	B1
Italian; CELI	A1	A1	A1	A1	A1/A2	A2	A2	A2
Japanese; JELT				N5	N5/N4	N4	N4/N3	N3
Portuguese; DEPLE	A1.1	A1.2	A2.1	A2.2	A2.2	B1.1	B1.1	B1.1
Russian; TORFL	A1	A1	A1	A1	A2	A2	A2	B1
Turkish: TYS	A1	A1(TELC) ≥60 TYS ≥55						